

Shared Space GAKUYA

Facility Service Usage Regulations



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Shared Space GAKUYA Service List

Facility Service Usage Regulations

■Membership Types and Fees *Prices include tax

- Admission fee 3,300 yen
- 1Hour 550 yen
- 2Hour 1,100 yen
- 2Hour ~ 1Day member 1,650 yen (Available from entry to 5:30 p.m.)
- 1Month member(standard) 11,000 yen / month (Available from 8:30 am to 5:30 pm on business days)
- 1Month member(Premium) 15,400 yen / month (Available from 8:30am to 10:00pm on business days)
- Meeting room 550 yen / 1hour▪ room (Capacity of 6 persons) ※Usage fee will be charged separately
- Registered member 5,500 yen / month
- Post membership (postal acceptance) 3,300 yen / month
- Locker Member (postal acceptance) 5,500 yen / month
- Locker use 330 yen / day

■Facility Overview [Attachment 1]

○Building location/name : 〒286-0033 La Ent Narita 5F, 816 Hanazaki-cho, Narita City

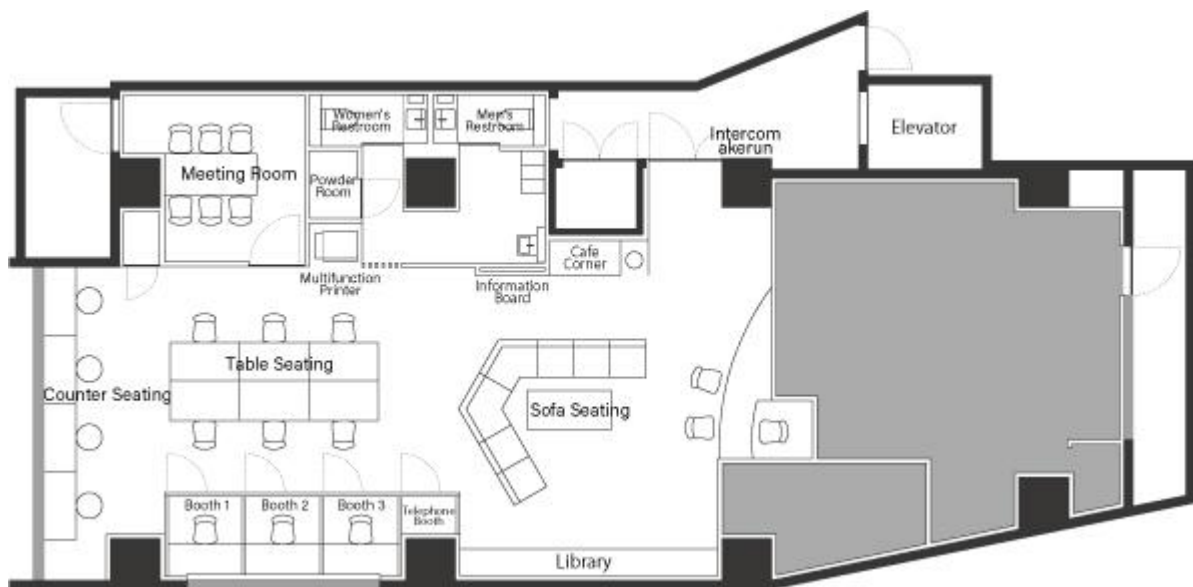
○Name of this facility: Shared Space GAKUYA

○Business Hours: 8:30 a.m. - 5:30 p.m. (except in the case of bulk use)

○Range of shared space GAKUYA

- Sofa seats, desk seats, counter seats
- Telephone booth (1 booth, capacity: 1 person)
- Concentration booths (3 booths, each with a capacity of 1 person)
- Meeting room (Max. 6 persons)
- Lockers and mailboxes (paid service)
- Library
- Men's restroom, women's restroom, powder room and changing room

○Floor Map



(1) About Reservations

《For members》

Please make a reservation using the My Page Reservation Form on the Share Space GAKUYA HP. After your reservation is completed, a confirmation email will be automatically sent to you.

*Reservations for meeting rooms can be made up to 6 months in advance.

*Telephone booths cannot be reserved in advance.

《For first time users》

Please come to the store before the start time of use and complete the membership application procedure at the store. It may take up to 15 minutes to complete the procedure. It will be easier to register if you register for membership in advance on our website.

Even if you are only using the meeting room, you are required to register as a member.

*The door is always locked for security purposes, so please use the intercom to call the receptionist.

《Notes on Reservations》

*Reservations for meeting rooms are made on an hourly basis.

*Electronic whiteboards (MAXHUB) are available.

(2) Hours of Use and Usage Methods

- Please make sure to include preparation, clean-up and loading/unloading time (for meeting rooms and bulk use) in your reservation.
 - The room is available for use during business hours on business days.
 - The start time of the usage is, in principle, from 0:00 or 30 minutes of every hour during business hours.
 - Please note that we will not announce the end of the usage time.
 - Please note that we will not ask you to leave the room at the end of your stay. If you do not have another reservation, you may extend your stay.
 - Please allow 30 minutes between reservations.
 - Please come to the reception 5 minutes prior to your reserved time.
 - Meeting rooms are available from 8:30 a.m. to 5:30 p.m. on business days. (Excluding year-end and New Year holidays, periodic inspections, etc.)
 - After the reserved time is over, you cannot enter the meeting room. ·
- Please be careful not to forget anything.
- Please clean up after use.

(3)Payment method for non-members

- Please pay the fee in advance at the time of use.
- Please pay by credit card or traffic IC card on the day of use. Please note that cash or other forms of payment are not accepted.
- If you need a receipt, please ask at the reception desk.

(4)Changes and Cancellations of Reservation Dates

- Please register any changes or cancellations directly with the member using the My Page Reservation Form on the Share Space GAKUYA homepage.
- If you cancel or change your reservation for any reason during the following period, you will be charged a cancellation fee.

·If you are late more than 15 minutes without notice, your reservation will be cancelled and a cancellation fee will be charged.

*Cancellation on the day of the reservation: 100% of the scheduled fee.

(5)Restrictions on use

The use of the facility may be denied if any of the following conditions apply

- When the management deems the content or form of use to be inappropriate.
- When the user does not follow the instructions of the operation manager
- When the management deems that the use is offensive to public order and morals.
- When a person is recognized as belonging to a crime syndicate or other antisocial group.
- When a person is suspected of using prohibited drugs
- If you are under the influence of alcohol
- When a religious, ideological, political, or similar group is using the facilities.
- When there is any use of the facility related to the sale of money.
- When there is an order from the relevant government agency to suspend the use of the facilities.
- When there is a violation of these rules of use or other rules.
- When the management determines that the use of the facilities will cause inconvenience to other facility users.
- When the operation manager deems the use of the facilities to be inappropriate.

(6) Prohibitions and precautions

【Common】

- The right to use the meeting rooms, centralized booths, and telephone booths may not be transferred or subleased to a third party without the written consent of the facility management.
- The café service in the facility is available for use. You may also bring your own beverages.
- Eating and drinking are basically prohibited, but light meals and other snacks (that do not emit odors) may be consumed on the sofas (in front of the library) to the extent that they do not inconvenience other patrons. However, if the management determines that it would be a nuisance to other users, it is not allowed.
- Hazardous, perishable, or heavy items are prohibited.
- Please refrain from displaying signs, posters, etc. inside or outside the building, or in elevators.
- If you deface, damage, or lose the structure, equipment, or fixtures of the facility or the building in which the facility is located, you will be required to compensate for the damage.
- Smoking is prohibited in the entire building.
- Please take all trash with you when you use the facility.
- Please note that any items left behind in the facility will be kept for 5 days counting from the day of use, and will be reported to the police as lost property if no notification is received within 5 days. However, if the facility manager judges that there is no need to treat such items as lost property, such as notes, the facility manager will dispose of them without reporting them to the police.

【Meeting Rooms】

- Please apply within the capacity of each meeting room, centralized booth, and telephone booth. Please apply within the capacity of each meeting room, centralized booth, and telephone booth.

(7)Disclaimer

Please note that the management cannot be held responsible for the following cases.

- In the event that the use of the facility becomes difficult due to a natural disaster, fire, or other force majeure, the management will not be held liable for any damages resulting from the use of the facility.

- Damages resulting from the cancellation of use of the facility due to violations of the above (5)(Restrictions on use) and (6)(Prohibitions and precautions).
- Damage caused by theft or damage to the user's or a third party's property, cash or other valuables, or other similar items.
(If you bring in expensive items, please purchase movable property insurance.)
- In the event that an item is left behind in the facility and the management determines that there is no need to treat it as lost property, it will be disposed of by the management without being reported to the police.

(8)Other

- Members are required to agree to the following terms and conditions of use.
- Members who use the facility in batches must ensure that other guest users comply with the items stipulated in (6) (Prohibitions and precautions) above.
- In addition to the above, please be sure to comply with any other requests to users that the facility management deems necessary for the operation of the facility.
- In addition to the above, all users must comply with the Rules of Use.
- In addition to the above, all users are required to comply with these rules of use.

Batch Use Service Regulations

■Batch Use

The following is an overview of the use of GAKUYA as a whole in a lump sum (hereinafter referred to as "batch use").

- Capacity: About 26 people when seated, maximum 35 people.

- Business hours: 18:00-22:00

- Fee: 3,300 yen per hour (tax included)

- *Minimum usage time: 2 hours.

- Facilities available

- Projector, 120-inch dedicated screen

- MAXHUB with built-in library (electronic whiteboard, display)

- Speakers and hand microphones x 2

- Furniture in GAKUYA such as desks, chairs, sofas, etc.

- Meeting room

- Booth seating

(2) About application

- Please contact the reception staff if you wish to make a reservation for batch use.

- Reservations are accepted from 6 months to 1 month prior to the planned date of use.

- Please bring the following documents with you for screening by the management upon application.

Documents related to the contents of the event for which the batch use is being requested (details, number of participants, names of representatives, and contact information).

- Please allow up to one week for the screening process. Please note that we will not be able to answer questions regarding the results of the screening process.

- Please note that we cannot accept events that are held over a long period of time for batch use.

(3)About Reservations

《Members》

If you are approved, please come to the store at least 2 weeks prior to the scheduled date of use to confirm the following documents and sign and seal them at the store).

- Regulations for Batch Use Service
- Application form for event use
- Reservations are confirmed upon payment of the usage fee. Please note that payment must be made in advance.
- Please pay the fee by credit card. Please note that we only accept credit card payments in principle.
- If you need a receipt, please ask for one at the time of payment.

《For first-time users》

First-time customers are required to register as a member at the time of their visit, even if they are using the store for one-time use only.

(4) About payment of fees

Fees for extensions, additional options, various service fees, and other fees that are determined after use will be invoiced separately as a settlement based on actual usage.

- Fees paid will not be refunded except for cancellations (a separate cancellation fee is required) or cancellations due to force majeure such as natural disasters.

(5) Cancellation

• If you wish to cancel a reservation after it has been confirmed, please notify the reception staff. If you wish to shorten the time of use or reduce the number of people using the room, please notify the reception staff.

- Cancellation of a reservation after it has been confirmed will incur the prescribed cancellation fee.

Please pay the cancellation fee by credit card at the time of cancellation.

- The cancellation fee will be calculated based on the date of use. In the case of cancellations for all or part of consecutive use days, the cancellation fee will be calculated based on the first day of the use days.

*In the case of consecutive days of use, the same applicant is using the same content, and the dates are consecutive.

- In the event of cancellation, all event space usage fees, options, and service fees paid in advance will be subject to a cancellation fee. In the event of a cancellation, the cancellation fee will be calculated based on the maximum total usage fee before and after the change.

- In the event that a request is made to shorten the usage time or decrease the usage area or number of persons, the difference will not be refunded. Also, no refunds will be made in the event of a decrease in the number of orders for various options and services.

- The cancellation fee will be calculated based on the date the cancellation request is received by the management, and will be calculated as follows.

For refunds, please come back to the reception to have your credit card processed. In this case, the cancellation fee will be borne by the customer.

【Cancellation fee】

1 week~3 days prior: 30% of the total amount of the reservation

2~1 day prior: 50% of the total amount of the reservation

On the day of the event: 100% of the total amount of the reservation

The calculation of the number of days is based on the time of midnight.

(6) About use

【Purpose of use】

The purpose of use of the facilities is for meetings, training, seminars, etc. Users are requested to inform the operation manager of the purpose of use in advance.

【Hours of Use】

The usage time must be strictly within the time applied for in advance. If you wish to extend the usage time, please contact the operation manager as soon as possible. Please note, however, that extensions may be denied if it would interfere with the next user's use of the facility.

Any extension of time on the day of use will be charged separately as an extension fee. Only time extensions that occur on the day of the event will be charged in 30-minute increments.

Please pay by credit card on the day of use.

The usage time includes preparation and clean-up time. When it is time to leave, please leave promptly.

If you need to bring in materials before the scheduled time of use, we may be able to accommodate you after prior consultation, but you may be charged a separate lump-sum usage fee. The same applies to materials brought in after the scheduled time of use.

(7) Usage Restrictions

【Restrictions on Batch Use】

The applicant may not transfer or sublease all or part of the batch use rights to a third party without the written permission of the management. If the applicant transfers or subleases all or part of the batch use rights in violation of this provision, the applicant will be deprived of all future usage privileges.

In the event of any damage to the management, the applicant shall compensate the management in full for such damage.

Even after an application for use has been accepted or during use, the following actions may be taken to cancel the application or suspend the use of the facility.

In such cases, the operation administrator shall not be liable for any damages incurred by the user.

- When the actual purpose of use differs from the purpose of use at the time of application.
- When the management determines that the information provided in the application form is false.
- When the contents of the application form are deemed to be false.
- In case of violation of related laws and regulations or instructions of related public offices.
- In the event that the facility is used for work or events (filming, posting, distribution of printed materials, fundraising, religious activities, political activities, sales, solicitation, etc.) without the permission of the facility manager.
- In the event that an organization that engages in violent, illegal, or antisocial acts collectively or habitually, or an organization with unclear business activities sponsors, co-sponsors, or supports the event, or the management determines that the event will benefit such an organization.
- When hazardous materials are brought into the venue.
- When the number of visitors exceeds the capacity of the facility.
- When the number of visitors exceeds the facility's capacity and is judged by the management to be a nuisance to the surrounding area.
- When the management determines that the visitor does not follow the instructions given by the management or violates the rules and regulations.
- In the event that the facility is used for the purpose of selling products directly to unspecified consumers.

- In the event that the facility management determines that there are other obstacles to the management and operation of the facility.

- *Smoking is prohibited throughout the facility, including inside the building and elevator halls.

【Cancellation of Use Permission】

In the event that the above-mentioned restrictions on collective use are deemed to have been violated, the use of the facility will be cancelled. In such cases, the usage fee received will not be refunded. If the usage fee is not paid by the specified date, the reservation may be cancelled.

(8) Disclaimer and Liability

- The management will not be liable for any accidents involving theft or damage to exhibits or items (including valuables) brought in by users or participants, or accidents resulting in bodily injury, during batch use, regardless of the cause.

- In the event that the use of the facilities is suspended due to an act of God, instructions from the relevant ministries and agencies, or for any other reason not attributable to the operation manager, the operation manager shall not be liable for any damage incurred by the applicant as a result of such suspension.

- In the event that the applicant suffers damages due to reasons attributable to the operation administrator, and the applicant claims compensation from the operation administrator for such damages, the operation administrator shall compensate the applicant for such damages up to the amount of the usage fees received by the applicant. However, the operation administrator shall not be liable for any loss of opportunity or any other benefits that the applicant may have gained from the use of the service.

- In the event that the applicant or a participant damages, loses, or defaces any building, equipment, fixtures, loaner equipment, etc. inside or outside the facility, the applicant shall compensate the management for all damages incurred by the management as a result of such damage.

(9) Safety Management

- During batch use, users are responsible for safety management such as disaster prevention and crime prevention.

- Please be sure to have a person in charge of the batch use at all times during the batch use.

For the safety of visitors and others, please familiarize yourself with the location and use of emergency exits and facilities in advance in case of an emergency.

- Please confirm the location of emergency exits and emergency equipment at the beginning of use.

If congestion is anticipated inside or outside the facility during batch use, it is the responsibility of the user to have security guards and orderly personnel posted as necessary.

- Please do not sit inside or outside the facility, make noise, or otherwise cause a nuisance to the surrounding facilities.

- Please be aware that the management may enter the space when it is deemed necessary to do so for the purpose of maintenance and management of the facility.

- Alcoholic beverages are not allowed in the facility.

- Animals other than service dogs are not permitted.

- Please move all equipment and materials even during batch use, if the management deems it necessary for disaster prevention.

- No hazardous materials may be brought into the facility.

- Please do not leave equipment or items you have brought in outside the facility (aisles, etc.).

(10) Carry-in, carry-out, and storage of luggage

- In principle, large equipment, furniture, etc. cannot be brought into the building. Please bring in items in the size of hand luggage, etc.

- The management will not be responsible for any theft, damage, or defacement of luggage during transport, carry-in, carry-out, or storage.

- The management will not be responsible for any theft, damage, or defacement of baggage during transport, carry-in, carry-out, or storage.

In addition, as a general rule, the following items cannot be brought in in advance or checked in during use.

Valuables

Works of art

Precision equipment

Hazardous materials

Perishable food

Living creatures

(11) Installation of Advertisements, Signs, etc.

- Display of advertisements, signboards, etc. (hereinafter referred to as "displays") All postings are subject to approval by the management in writing.
- Displays are not permitted in all common areas of the building. The manager will inform you of the location and shape of displays in the facility.
- In the event that a display is placed without the permission of the facility manager or in a location other than that designated by the facility manager, the display must be removed immediately.
- If the applicant does not remove the display promptly, the management reserves the right to remove the display, in which case the applicant will be billed for the actual cost of the removal. Even if the display is removed by the management, the applicant may not make any claim for compensation for damages against the management.

(12) Restoration

- Please take all leftover materials and garbage from decoration and removal work with you when you finish using the facility. Please do not leave any rubbish inside the facility or in the common corridors. In the event that leftover materials and garbage are not disposed of, the actual cost will be charged.
- After use, please restore the facility to its original condition.
- If the management determines that special cleaning is necessary, such as in the case of excessive soiling, the actual costs will be billed.

(13) Others

- Please be advised that any items left behind in the facility will be kept for 5 days counting from the day of use, and will be reported to the police as lost property if no notification is received within 5 days. However, if the manager determines that there is no need to treat such items as lost property, such as notes, the manager will dispose of them without reporting them to the police.
- When using the share house, you are required to agree to these rules of use.
- When using other facilities, you are required to abide by the Share Space GAKUYA Facility Service Usage Regulations.

• For any other matters not mentioned above, the contents of the Share Space GAKUYA Facility Service Usage Regulations will be applied to the extent that they do not conflict with these Usage Regulations.

Share Space GAKUYA Rules of Use

Article 1 About Shared Space GAKUYA

Naspa Inc.(hereinafter referred to as "Naspa") has established the following Rules of Use(hereinafter referred to as "this Rules of Use") in order to provide the services described in Exhibit 2 "List of Services"(hereinafter referred to as "this service") at the membership "Shared Space GAKUYA"(hereinafter referred to as "the Facility") described in Exhibit 1.

Shared Space GAKUYA members(hereinafter referred to as "members") are entitled to receive the services for which facility usage fees are charged as described in Exhibit 2 and various optional services at the facility, depending on the membership type as described in Exhibit 1. The facility is located in the building(hereinafter referred to as "this building") listed in Attachment 1.

Article 2 Purpose of Use of the Facility

These Rules of Use stipulate the necessary operating rules and regulations for providing this service to members as a place for office space and interaction among members.

Article 3 The Administrator

The Facility is operated and managed by Naspa, Inc. (collectively, the "The Administrator").

Article 4 Changes in these Rules of Use and Establishment or Modification of Various Regulations

1.The Administrator shall establish various rules of use(hereinafter referred to as "Rules") in addition to these Rules of Use as rules to be followed by Members, and These Rules of Use and Rules may be amended from time to time as necessary and within reasonable limits without the consent of the Member.The Rules shall be effective for all members, regardless of when they join.

2. In the event that the Administrator enacts the Rules of Use or modifies the Rules of Use or the Rules of this Facility as stipulated in the preceding paragraph, the Administrator shall, at least one month prior to

the effective date of the enactment or modification of the Rules of Use or the Rules of this Facility, notify Members of the enactment or modification of the Rules of Use or the Rules of this Facility, as well as the content of the Rules of Use or the Rules of this Facility after enactment or modification. The Administrator will notify members of the contents of the Rules of Use or the Rules and Regulations and the effective date of the changes by posting on the website designated by the Administrator, posting a written notice on the designated bulletin board in the Facility, or sending an e-mail to the e-mail address designated by the member, or by any other method deemed appropriate by the Administrator.

3. By using the Service after the effective date of the Rules of Use or Rules of this Rules of Use or Rules of this Service as amended, the Member shall be deemed to have agreed to the contents of the Rules of Use or Rules of this Service as amended.

4. In the event of any inconsistency between these Rules of Use and the Rules, the Rules shall take precedence.

Article 5 Membership in the Facility

1. A member shall be a corporation or a natural person of 18 years of age or older who has applied for this service based on the prescribed application form and whose membership has been approved by The Administrator. Upon such approval, a contract (hereinafter referred to as "Shared Space GAKUYA Contract") in accordance with these Rules of Use shall be deemed to have been concluded between The Administrator and the Member.

2. Members shall have the right to receive the services subject to the facility usage fees and various optional services described in Exhibit 2 according to the respective membership categories described in Exhibit 1 selected at the time of admission, and shall also be obliged to pay the usage fees prescribed in Article 12.

3. The Administrator may establish membership categories other than those described in the preceding paragraph.

4. The Member may change the membership type after the conclusion of this Agreement upon consultation with The Administrator.

Article 6 Use of the Facility

1. Members may use the Facility only during the hours listed in Exhibit 1.

2. Members may use the facilities at the Facility in accordance with the Rules of Use or the Rules.

3. The Member may not claim any rights, including ownership or lease rights, to the Facility or installation equipment, and no changes to the original state of the Facility, such as moving the installation equipment, will be permitted.

4. Members shall be responsible for the management of their personal belongings (hereinafter referred to as "personal belongings") at the Facility. The Administrator shall not be liable for any loss, theft, damage, or contamination of the Member's personal belongings.

5. When using the Facility, the Member must comply with any request from The Administrator to present identification.

Article 7 Administrative Fees

1. Members shall pay the administrative fee at the time of admission (hereinafter referred to as "admission fee") as described in Appendix 1, depending on the membership type, at the time of signing the shared space GAKUYA contract as described in Article 5.1. The admission fee is not a deposit, but is attributed to the management of the member regardless of the reason. The admission fee does not have the nature of a deposit and belongs to The Administrator for any reason, and will not be refunded when a member withdraws from membership. If a member changes the membership type in accordance with Article 5.4, the member shall separately pay the amount equivalent to the admission fee for the new membership type.

Article 8 Membership Card

1. The Administrator will issue a membership card to each member after the Shared Space GAKUYA Contract is signed. (This includes a membership card in electronic media.)

2. Members shall not duplicate their membership cards or lend or transfer their membership cards to third parties, and in the event that a third party uses the Facility with the membership card due to the member's negligence, regardless of whether the card was lent, stolen, or for any other reason, the member shall pay a penalty fee equivalent to the monthly fee for their membership category to the Operator. The member shall pay to the management an amount equivalent to one

month's usage fee according to his/her membership type as a penalty fee.

3. When the Shared Space GAKUYA Contract is terminated for any reason, such as expiration of the term or cancellation, the member must immediately return the membership card to The Administrator.

4. In the event of loss, theft, or damage to the membership card, the member must immediately notify The Administrator. The member may request that the membership card be reissued upon payment to The Administrator of a fee of 1,000 yen (plus consumption tax, etc.) for the reissuance of the membership card and an administration fee.

Article 9 Term of Contract

1. The contract period of the shared space contract is as described in Exhibit 1 for each membership type. However, the Shared Space GAKUYA Contract will be renewed for one month from the day following the expiration date, and the same will apply thereafter, unless The Administrator or a member notifies the other party in writing of their intention not to renew the contract by the 5th of the month in which the contract expires (if the 5th is a holiday, the business day immediately prior).

2. After the Shared Space GAKUYA Contract is signed, the Member may not cancel the Shared Space GAKUYA Contract before the expiration of the contract period.

3. The Administrator may terminate the Shared Space GAKUYA Contract with one month's notice in writing to the member, even within the contract period specified in Paragraph 1.

4. In the event that the Administrator terminates the provision of this service at the Facility, the Shared Space GAKUYA Contract will terminate on the date of such termination. In such a case, The Administrator will notify the member in writing at least one month prior to the termination date, and the membership fee will be refunded on a pro-rata basis from the day following the termination date to the expiration date of the contract period. However, one month shall be calculated in units of 30 days, and the amount of one yen shall be rounded up to the nearest 10 yen.

Article 10 closed day

- 1.The Facility's regular closing days and periods of closure are as described in Exhibit 1.
- 2.Notwithstanding the preceding paragraph, The Administrator may set temporary closing days to the minimum extent necessary when it is necessary for the management of the Facility or when it is deemed difficult to provide this service due to power outages or other reasons. In such cases, The Administrator shall promptly notify members of the temporary closing date.
- 3.The method of notification in the preceding paragraph shall be by posting on the website designated by The Administrator or by posting a written notice on the designated bulletin board in the Facility.
- 4.Even if a temporary closing day is established in accordance with Paragraph 2, the member may not request a reduction in the usage fee.

Article 11 Duty of Care and Compliance with House Rules

- 1.Members shall comply with these Rules of Use and Rules and Regulations established by The Administrator, and shall use the Facility and the common areas of this building with the care of a good manager.
- 2.In addition to these Rules of Use and Rules, Members must comply with the building rules and other rules established for the management of this building.
- 3.Members must ensure that the guest users listed in Exhibit 2 also comply with the obligations in the preceding two paragraphs.

Article 12 Usage Fees

- 1.In consideration for the provision of this service, the member is obligated to pay to The Administrator the usage fee specified in Exhibit 1 according to the membership type. Even if a member does not actually use the Facility, the obligation to pay the usage fee will arise as long as the member remains a member.
- 2.Members must pay the current month's usage fee as stipulated in the preceding paragraph by the last day of the month. However, the first usage fee shall be paid at the time the Shared Space GAKUYA Contract is signed.
- 3.Fees for a period of less than one month shall be calculated on a pro-rata basis for the month. However, one month shall be calculated in units of 30 days, and any one-yen unit shall be rounded up to the nearest 10 yen.

4.The Administrator may revise the fees in Paragraph 1 if it determines that the amount of the fees has become unreasonable due to an increase or decrease in taxes and public dues, an increase or decrease in the maintenance and management costs of the Facility, or changes in various prices or other economic circumstances.

5.Payment of the usage fee shall be made by credit card designated by The Administrator. However, the member may change the payment method upon consultation with The Administrator.

6.In the case of payment by credit card in the preceding paragraph, the account transfer date and other conditions shall be in accordance with the terms and conditions of the credit card concerned. If payment is made by wire transfer to a bank account by mutual agreement, the transfer fee shall be borne by the member.

7.In the event that a member fails to pay the usage fee stipulated in Paragraph 1, The Administrator may suspend the member's use of the Facility until the delay in payment of the usage fee is cleared. The usage fee will continue to accrue even during the period when the use of the Facility is suspended in accordance with this paragraph.

Article 13 Cost Burden

1. Members are responsible for paying the following expenses at their own expense and responsibility

(1) Costs for repairing or replacing fixtures, etc. installed in the Facility in the event that they are damaged, either intentionally or through negligence.

(2) Expenses incurred when a member uses the paid services listed in the Shared Space GAKUYA service list in Appendix 2.

2. The fees mentioned in the preceding paragraph shall be paid in the same manner as in Paragraph 5 of the preceding article.

Article 14 Consumption Tax, etc.

The Administrator and Members agree in advance that if the consumption tax rate is changed in the future due to a revision of the Consumption Tax Law, the usage fees and other costs stipulated in these Rules of Use and Rules, as well as the usage fees for Members and other contracts separately attached to the Shared Space GAKUYA Contract (hereinafter referred to as "Inconvenience Contracts") will be changed accordingly.

Article 15 Sharing of Repair Expenses

1. The Administrator shall endeavor to maintain and preserve the Facility's electrical, water, fire prevention, and other facilities, as well as information and other equipment, and when necessary for other administrative purposes, shall perform maintenance and repairs as appropriate, and shall bear the costs of such repairs.
2. Notwithstanding the preceding paragraph, in the event that repairs are necessary due to the member's intentional or negligent actions, the member shall bear the cost of such repairs.
3. In the event that The Administrator performs maintenance and repairs in accordance with the preceding two clauses, the Administrator shall notify the members in writing to that effect in advance.
4. In addition to the maintenance and repairs described in the preceding paragraph, if the Administrator intends to renovate or expand the Facility or installation equipment, the Administrator may, if necessary, request the Member to discontinue use of the Facility in whole or in part.
5. In the case of the preceding paragraph, the Member shall cooperate with The Administrator and shall not claim compensation for any reason whatsoever.

Article 16 Events, etc.

1. If the Administrator or a member who has obtained the consent of the Administrator under section 3 conducts an event, seminar, etc. (hereinafter referred to as an "event, etc.") in all or part of the Facility or in a space designated by the Administrator, the Administrator may temporarily restrict a member's use of the shared space in order to prepare for or conduct the event, etc., and the member shall consent to this without objection. The Administrator may temporarily restrict members' use of the shared space in order to prepare for or conduct an Event, etc., and members agree to this without objection.
2. The Administrator will notify Members of the schedule of the Event, etc. in advance.
3. If a member wishes to hold an event, etc., the member shall discuss the details of the event, etc., with The Administrator in advance, and only if The Administrator agrees to the event, etc. may the member hold the event, etc. In this case, The Administrator may charge the member a

separate event fee. In such a case, The Administrator may charge the member a separate event implementation fee.

4. The Administrator may request the member's cooperation to the extent possible in the implementation of the event.

Article 17 Prohibitions

The Administrator prohibits members from committing any of the following acts or similar acts without the Administrator's permission, and may take measures such as suspending the use of the Facility in the event that a member commits such prohibited acts. Even if the use of the Facility is suspended in accordance with this Article, the usage fee will not be reduced.

- (1) Entering the off-limits areas of this building or Facility
- (2) Use the address and name of the Facility for any registration procedures such as commercial registration.
- (3) To post the address and name of the Facility on any printed matter, including business cards, or electronic media, such as a website, as the member's base of operations.
- (4) The address and name of the Facility shall be used as the address for postal mail, courier services, etc.
- (5) To emit sounds, vibrations, or odors, etc., that are disruptive to other Members or other third parties using the Facility.
- (6) Soliciting other members or third parties using the Facility for religious, political, network business, etc.
- (7) Occupying the desks, chairs, etc. installed in the Facility for a long period of time by placing personal belongings, etc. on them (e.g., taking up space). If The Administrator determines that personal belongings left unattended for an extended period of time are a nuisance to other members, The Administrator may move the personal belongings to another location or store them in a different location.
- (8) Eating or smoking in any place other than the designated areas in this building and Facility.
- (9) Drinking alcohol in the Facility or using the Facility while under the influence of alcohol.

However, this does not apply to the case where The Administrator permits the consumption of alcohol at events, etc. held in the Facility.

- (10) Taking a nap in this building or Facility.

- (11) Using the passenger elevator of this building to carry in and out items other than baggage.
- (12) Bringing in or keeping animals in this building or Facility. However, this excludes guide dogs, hearing dogs, or service dogs, etc. for which permission has been obtained from The Administrator.
- (13) Posting billboards, posters, or other advertising materials on the aisles, stairs, corridors, exterior walls, etc. of this building and Facility without permission.
- (14) Engage in business activities such as the sale of goods, religious activities, or political activities in this building without permission.
- (15) Use or bring into the Facility any fire.
- (16) Bringing two-wheeled vehicles into the Facility. There are no car or bicycle parking spaces available for members in this building or Facility.
- (17) Use the Facility in attire that is offensive to other members.
- (18) Sell goods, repair goods, or conduct any other transactions involving the exchange of money or money, or conduct transactions for an unspecified number of people in the Facility.
- (19) Conduct any act in violation of laws and regulations in this building or Facility.
- (20) Committing any act that offends public order and morals, or any other act that The Administrator deems inappropriate.

Article 18 Obligation to Notify Changes

1. A member must notify The Administrator in writing of any change in any of the following items within 10 days of the change

- (1) The contents of the member's identification card or commercial registration entry.
- (2) The member's name or trade name, current address, telephone number, and e-mail address.

2. If the documents sent by The Administrator are delayed or fail to arrive due to the member's failure to give notice as described in the preceding paragraph, The Administrator shall not be liable to the member for any damage caused thereby.

Article 19 Late Payment of Damages

1. In the event that a member fails to perform his/her financial obligations under these Rules of Use, Rules or Incidental Agreements by the prescribed due date, the member shall pay to The Administrator a late fee at the rate of 14.6% per annum (calculated on a daily basis on the basis of 365 days in a year) from the day following the due date to the date of performance, plus the amount of the late fee. The amount of the late fee shall be added to the amount of the late payment and paid to the operation administrator.

Article 20 Compensation for Damages

In the event that a member intentionally or negligently causes personal or property damage (e.g., breakage, malfunction, or fire) to this building, the Facility, the Administrator, or any other third party, the member must promptly notify The Administrator of such damage and immediately compensate for it in accordance with its claim. If any damage is caused to a third party other than The Administrator, the member must deal with the damage in good faith and take responsibility for resolving it.

Article 21 Disclaimer

The Administrator shall not be liable for any loss or damage incurred by a member due to any of the following reasons.

- (1) Damage caused by earthquake, flood, fire, power failure, riot or theft.
- (2) Damage caused by damage to or breakdown of IT infrastructure and other communications equipment and facilities, or system trouble caused by reasons beyond the control of The Administrator.
- (3) Damages incurred by other members or other third parties.
- (4) Damages caused by maintenance, inspection, repair, etc. of the Facility and installation equipment in accordance with Article 15.
- (5) Other damages incurred in the operation of this service without the willful intent or negligence of The Administrator.

Article 22 Termination of contract due to force majeure

The Shared Space GAKUYA Contract and its ancillary agreements will naturally terminate in the event that all or part of this building and facilities are lost or damaged due to an act of God or some other cause beyond the control of the Administrator or members, making it impossible or extremely difficult to provide this service. In such a case,

The Administrator and the member shall not be entitled to claim damages against the other party for any losses incurred as a result.

Article 23 Cancellation of Contract

1. The Administrator may immediately terminate the Shared Space GAKUYA Contract without notice or any other procedures if any of the following apply.

- (1) If a member makes a false statement or commits any other wrongdoing when signing the Shared Space GAKUYA Contract.
- (2) Violates the obligation to report changes as stipulated in Article 18.
- (3) Failure to pay the usage fees and other expenses as stipulated in these Rules of Use or Rules.
- (4) When the user violates any of the prohibitions listed in each item of Article 17.
- (5) When there is a violation of these Rules of Use, Rules and Regulations, or the Rules and Regulations of the Center.
- (6) When there is a fact that brings the member's credibility into disrepute
- (7) When a third party files a petition for seizure of the member's property, an application for a temporary restraining order, or a petition for bankruptcy, civil rehabilitation, or corporate reorganization, or when the member files a petition for bankruptcy, civil rehabilitation, or corporate reorganization himself/herself.
- (8) When credit card payment disapproval, tax delinquency disposition, or other similar credit deterioration conditions occur.
- (9) When the business is closed or dissolved.
- (10) If a member is a natural person, when a trial for commencement of guardianship, a trial for commencement of conservatorship, a trial for commencement of assistance, or the appointment of a supervisor of voluntary guardianship (when a voluntary guardian's power of representation comes into effect) is made.
- (11) When a member (including officers in the case of a corporation) is sentenced to a penalty.
- (12) When a member (including officers in the case of a corporation) is arrested, detained, or prosecuted.
- (13) When there is an act that damages the honor or credibility of The Administrator.

(14)When there is an act of obstruction to the business of The Administrator, other members, or users of this building.

(15)When a member is a natural person and dies or disappears.

(16)When any other acts similar to the preceding items are committed.

2. If the Shared Space GAKUYA Contract is terminated in accordance with the preceding paragraph, the member will be held responsible for compensating for any damages incurred by The Administrator.

Article 24 Exclusion of Antisocial Forces

1. The Member shall represent and warrant to The Administrator that

(1) Neither itself nor its officers, employees, employees, etc., nor its parent company, subsidiaries, or affiliates (hereinafter collectively referred to as the "Target Company") are organized crime groups, companies affiliated with organized crime groups, general assemblymen, or similar persons or members thereof (hereinafter collectively referred to as "Anti-Social Forces").

(2) Not to allow Anti-Social Forces to use its own name to enter into this Agreement.

2. In addition to the preceding paragraph, the Member represents and warrants that the Subject has not and will not, directly or indirectly, engage in any of the following acts

(1)Use the Facility as an office or other base of operations for Anti-Social Forces.

(2) Actions such as fraudulent or violent acts, threatening language, or unreasonable demands beyond legal responsibility, using oneself or a third party.

(3) Acts that obstruct The Administrator's business.

(4) Actions to introduce capital or funds or to establish a relationship with Anti-Social Forces, regardless of the name.

(5) Providing funds to Anti-Social Forces, regardless of the name.

(6) Involvement of Anti-Social Forces in the member's business.

3.If The Administrator reasonably determines that a member has violated the preceding two clauses, it may terminate all agreements between The Administrator and the member without any notice or other formalities, and the member shall not raise any objection to such termination.

4. The Administrator shall not be obligated to compensate any member for any loss or damage incurred by the member as a result of the preceding paragraph.

5. In the event that the Shared Space GAKUYA Contract is terminated in accordance with section 3, the Member shall be liable to compensate for any damages incurred by The Administrator.

Article 25 Confidentiality

1. The Administrator and members are obligated (hereinafter referred to as the "Confidentiality Obligation") not to disclose to any third party the details of the Shared Space GAKUYA Contract or any other related agreements, including the details of negotiations, terms and conditions of the contract, and the personal information (Personal information as defined in Article 2 of the Personal Information Protection Law. The same applies hereinafter.) of other members. However, the following cases are excluded.

(1) When required by law or regulation to disclose information to government agencies, stock exchanges, or other public bodies.

(2) When information must be disclosed to the extent necessary for the management and operation of this building.

2. The Administrator is obligated to strictly manage personal information disclosed by members.

3. Members shall endeavor to maintain the confidentiality of confidential business information disclosed by other members, and even if a problem should arise between members, The Administrator will not assume any responsibility, and the matter shall be dealt with between the members concerned.

4. This confidentiality obligation shall continue even after the Shared Space GAKUYA Contract is terminated.

Article 26 Governing Law and Agreed Jurisdiction

These Rules of Use, Rules, and Incidental Agreements are governed by the laws of Japan, and in the event of a dispute between a member and The Administrator in relation to the Share Space GAUYA Agreement or Incidental Agreements, the Sakura Summary Court or the Sakura Branch of the Chiba District Court shall be the court of exclusive jurisdiction for the first part.

Article 27 Matters to be discussed

The Administrator and the Member shall consult with each other in good faith regarding any matter not stipulated in these Rules of Use in accordance with the Civil Code and other applicable laws and regulations.

I hereby apply for use of the Facility on the condition that I pledge to abide by the above Rules of Use.

【Attachment 1】Facility Description

1. Building

Building name : La Ent Narita

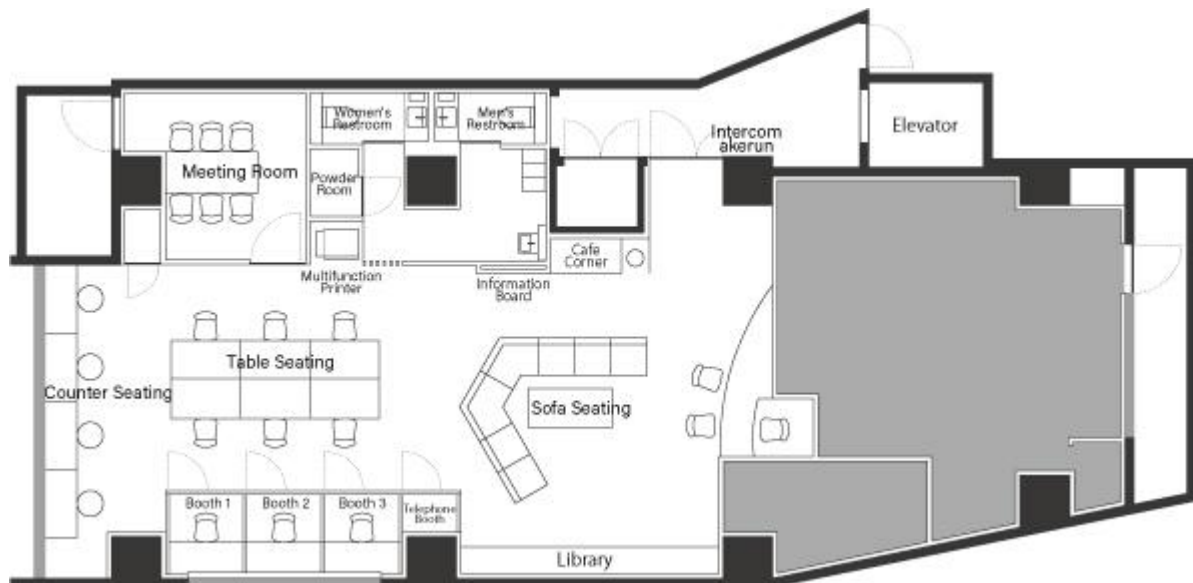
Building location: 816 Hanazaki-cho, Narita-shi, Chiba

2. Name and Location of Facility

Facility Name : Shared Space GAKUYA

Location: La Ent Narita 5F, 816 Hanazaki-cho, Narita-shi, Chiba

3. Range of shared space GAKUYA



※ The gray-colored areas of the Facility are offices and are not available for use.

4. Membership Type

Membership Type	Available Hours (except closed days)	Usage fee (Tax included)	Admission fee (Tax included)
Monthly Membership 1Month Standard	8:30 a.m. - 5:30 p.m.	11,000 yen per month	3,300 yen
Monthly Membership 1Month Premium	8:30 a.m. - 10:00 p.m.	15,400 yen per month	3,300 yen
Drop-in Member 1Day	Reception on the day - 5:30 p.m.	1,650 yen per day	3,300 yen
Meeting room	8:30 a.m. - 5:30 p.m.	550 yen per hour	—
Registered Member	8:30 a.m. - 5:30 p.m.	5,500 yen per month	—
Locker Member	8:30 a.m. - 5:30 p.m.	5,500 yen per month	—
Post Member	8:30 a.m. - 5:30 p.m.	3,300 yen per month	—
Locker Use	8:30 a.m. - 5:30 p.m.	330 yen per day	—

*The contract period is from the date of the Shared Space GAKUYA Contract to the end of the following month. However, if the member does not give written notice of non-renewal by the 5th day of the month in which the contract expires (or the business day immediately preceding the expiration date if the facility is closed), the contract will be automatically renewed for one month.

*When signing up for a registration membership, either a post membership or a locker membership must be signed up for.

5. Closed day

- (1) Year-end and New Year vacations (12/30~1/4)
- (2) Days designated by the museum

Attachment 2

Shared Space GAKUYA Service List Service Correspondence Table by Member

	Service	Time	1Month	1Day
Services subject to facility charges	GAKUYA Use Wireless LAN, power supply, library (books), etc. library (books), etc. are available.	8:30 a.m. - 10:00 p.m.	●	●
	Guest Use *Only in the case of accompanying members.	Free for 2 hours from admission	●	●
	Internet Use Wireless: Wireless LAN is available throughout the facility	8:30 a.m. - 10:00 p.m.	●	●
	Communication Cafe Members are welcome to attend social events with other members.	irregular	●	
	CorporateRegistration	8:30 a.m. - 5:30 p.m.	◎	
	Post Member *Mail Receipt	8:30 a.m. - 5:30 p.m.	◎	
	Locker Member	8:30 a.m. - 5:30 p.m.	◎	
Optional Services	Meeting Room *Available from 1 hour. *MAXHUB (electronic whiteboard): free of charge	8:30 a.m. - 9:30 p.m.	◎	◎
	Use of multifunction devices *Cash reimbursement for printing and copying	8:30 a.m. - 5:30 p.m.	◎	◎
	Shredder Use	8:30 a.m. - 5:30 p.m.	◎	◎
	Locker Use *330 yen per day	8:30 a.m. - 5:30 p.m.	◎	◎

*●This service is included in the facility fee.

◎Separate usage fees will be incurred.

